



Zone Map Amendment Application

Campbell County and Municipal Planning & Zoning Commission

24 West Fourth Street
Newport, Kentucky 41071
Phone: (859) 292-3838
Fax: (859)-292-3888

****ALL BLANKS MUST BE COMPLETELY FILLED OR THE
APPLICATION WILL NOT BE ACCEPTED****

Section A (to be completed by the applicant)

1. Name of Project _____
2. Location of Project _____
3. Jurisdiction/Location:

<input type="checkbox"/> Unincorporated Campbell County	<input type="checkbox"/> City of Melbourne
<input type="checkbox"/> City of Crestview	<input type="checkbox"/> City of Southgate
<input type="checkbox"/> City of Silver Grove	
4. Acreage under Review _____
5. Current Municipal Zoning Designation of Property _____ Proposed Zoning _____
6. Lot Number and Name of Subdivision (if part of a subdivision)

7. Proposed Use(s) for Property _____

8. Applicants Name _____

Applicant's Address _____

City State Zip

Phone Number _____ Fax Number _____

9. Owner of Property _____ Phone Number _____
 Address _____

 City _____ State _____ Zip _____
10. Are there any Existing Buildings on Site? _____ How Many? _____
11. Deed Book _____ Page No. _____ Group No. _____
12. I, or we, understand and agree that this application and drawing(s) are being filed in accordance with the Campbell County Zoning Ordinance, that the application will not be processed if any of the said items are not with the case, and that all of that all of the statements contained in or submitted with this application are true.
- Applicant's Signature _____ Date _____
- Property Owner's Signature _____ Date _____
- City of _____
- County of _____
- Commonwealth of _____
- Subscribed and sworn before me this _____ day of _____ 19____.
- Notary Public _____
- My Commission expires _____

Section B (Submission Requirements)

- One (1) copy of this application.
- Two (2) copies of a legal description of the area to be re-zoned.
- In order for Staff to properly evaluate this submittal, the applicant **shall** submit copies of the development plan to the following applicable agencies and submit a documented response to the Campbell County Planning and Zoning Commission with this application. These agencies are:

Campbell County Historical Society
Campbell County Conservation District
Cincinnati Bell Telephone
Governing Fire District Marshall
Kentucky Department of Transportation (K.D.O.T.)
Kentucky Division of Water Floodplain Management
Northern Kentucky Independent Health District
Northern Kentucky Water Service District / Pendleton County Water District
Sanitation District No. 1 of Campbell and Kenton Counties
Union, Light, Heat, & Power Company (ULH&P) / Owen County Electric
United States Corp of Engineers
United States Department of Agriculture Natural Resources Conservation Service

- Fee owners, addresses, and phone numbers of all adjoining property owners.

5. Fee (s) as per current Campbell County Zoning Fee Schedule.
6. All requirements of Article XVII of the current Campbell County Zoning Ordinance.
7. Initially, **two (2) copies** of a development plan meeting all the requirements of Section 10.13.D XVII of the current Campbell County Zoning Ordinance shall be submitted at the time of application.
8. **Twenty (20) copies** of the development plan, **FOLDED to 8.5 inch by 11 inch**, shall be submitted at **no later than thirty (30) days** prior to the meeting date.
9. Before a construction permit is issued, the applicant shall apply and receive approval for the following in this order:
 - PRELIMINARY PLAT APPROVAL
 - STAGE II / IMPROVEMENT DRAWINGS

Section C (to be completed by the Campbell County Zoning Staff)

1. Date received _____ Rezoning fee received _____
2. Number of signs _____
3. Is this application complete ☐ Yes ☐ No
4. Staff reviewer _____
5. Scheduled public hearing date _____
6. Planning commission action:
 - ☐ Approved
 - ☐ Approved with conditions (see #7)
 - ☐ Denial (see #8)
7. Conditions of approval: _____

8. Reasons for Denial: _____

